MycoAsia Author Checklist

1. Manuscript Type

   - [ ] Research Article

   - [ ] Review Article

   - [ ] Case Study

   - [ ] Short Communication

   - [ ] Opinion or Perspective Article

   - [ ] Book Review

2. Manuscript Structure

   - [ ] Introduction, distinct sections, double-spacing, and continuous line numbering.

   - [ ] Page numbers included at the bottom right of each page.

3. Paper Dimensions and Margins

   - [ ] A4 paper size with 1-inch (2.54 cm) margins on all sides.

4. Font and Typography

   - [ ] Times New Roman, 12-point font.

   - [ ] Italics used for emphasis; proper use of quotation marks.

   - [ ] Subheadings consistent and properly formatted.

5. Title Page

   - [ ] Informative title reflecting content.

   - [ ] Full author affiliations with lowercase superscripts for different institutions.

   - [ ] Corresponding author marked with contact information.

6. Abstract and Keywords

- [ ] Abstract within 300 words, outlining objectives, results, and conclusions.

- [ ] No references or non-standard abbreviations in the abstract.

- [ ] Five keywords provided, distinct from the title.

7. Figures and Tables

- [ ] Figures: Centered with captions below; 300 dpi resolution.

- [ ] Minimal text within figures; symbols/abbreviations explained.

- [ ] Tables: Editable text format, numbered sequentially, notes below table body.

- [ ] No vertical rules or shading in tables.

8. Supplementary Files

- [ ] Separate supplementary files submitted in original format.

- [ ] Descriptive caption for each file.

- [ ] Track Changes deactivated in all Microsoft Office files.

9. Acknowledgments and Funding

- [ ] Acknowledgments section included before references.

- [ ] All funding sources listed or 'No funding' statement included.

10. Declaration of Competing Interest

- [ ] Competing interests disclosed.

11. References

- [ ] References formatted per MycoAsia guidelines.

12. Final Verification

  - [ ] All necessary files uploaded (manuscript, supplementary files, figures, tables).

  - [ ] Spell and grammar check completed.

  - [ ] Cross-referenced citations in text with Reference List.

  - [ ] Permissions obtained for copyrighted materials.

  - [ ] Referee suggestions with contact details provided.

13. Plagiarism Report

  - [ ] Plagiarism check completed; similarity index below threshold.

  - [ ] Plagiarism report attached.